

**NOTICE OF A REGULAR MEETING OF THE
CHEROKEE DEVELOPMENT AUTHORITY
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, NOVEMBER 13TH, 2024, AT 6:00 P.M.**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission, or committee.

CALL TO ORDER: MAYOR KOLBY ARNOLD

A. INVOCATION

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL—AMBER K. WILHITE, CITY CLERK

D. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM OCTOBER 9TH, 2024, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM THE OCTOBER 24TH, 2024, SPECIAL MEETING.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

E. ITEMS REMOVED FROM CONSENT AGENDA

F. ORDINANCES

G. RESOLUTIONS

H. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. OCTOBER 2024 FINANCIALS PRESENTED BY RSMEACHAM CPA'S.
2. MANAGER'S REPORT.

I. BUSINESS

1. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF LYTLE SOULE & FELTY INVOICE #3281-0001M IN THE AMOUNT OF \$55.50 FOR LEGAL SERVICES.
2. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF CIMARRON VALLEY ENGINEERING LLC INVOICE 24005-08 IN THE AMOUNT OF \$40,500.00 FOR PRELIMINARY ENGINEERING AND REPORT AND DESIGN SURVEY SERVICES.

3. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF CIMARRON VALLEY ENGINEERING LLC INVOICE 24046-01 IN THE AMOUNT OF \$5,163.75 FOR SITE VISITS, REPORTING, DEQ CORRESPONDENCE, BUDGET WORK, BOARD MEETING, DEQ INFORMATION, ORF007 FORM TO OWRB, AND FAP INFORMATION TO PUBLIC FINANCE.
4. COUNCIL TO DISCUSS AND CONSIDER THE PAYMENT OF INVOICE NO 2136 WITH FENIX USA LLC IN THE AMOUNT OF \$920.70 FOR DATA AND SOFTWARE HOSTING CHARGES.
5. COUNCIL TO DISCUSS AND CONSIDER OPENING A NEW BANK ACCOUNT AT ACB BANK. THE NAME OF THE ACCOUNT WOULD BE THE UTS METER PROJECT. THE ACCOUNT WOULD BE FOR THE PURPOSE OF RECEIVING METER PROJECT FUNDING AND PAYING EXPENDITURES RELATED TO THE GRANT. THE ACCOUNT WOULD HAVE THE FOLLOWING AUTHORIZED SIGNERS ASSOCIATED WITH IT: KOLBY ARNOLD, ADRIENNE WESSELS, DELANA HANSEL, AND AMBER WILHITE.
6. COUNCIL TO DISCUSS AND CONSIDER NAMING THOSE TO BE AUTHORIZED SIGNATURES FOR THE BOK ACCOUNT ASSOCIATED WITH LOAN PROCEEDS. THE ACCOUNT WOULD HAVE THE FOLLOWING AUTHORIZED SIGNERS ASSOCIATED WITH IT: KOLBY ARNOLD, ADRIENNE WESSELS, DELANA HANSEL, AND AMBER WILHITE.

- J. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25)
- K. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS
- L. THE NEXT SCHEDULED MEETING WILL BE HELD ON DECEMBER 11TH, 2024.

ADJOURNMENT

ATTEST:

FILED IN THE OFFICE OF THE CITY OF CHEROKEE, NOVEMBER 12TH, 2024, AT 3:00 P.M.

Amber K. Wilhite

AMBER K. WILHITE, CITY CLERK



**NOTICE OF A REGULAR MEETING
OF THE CITY OF CHEROKEE
112 NORTH GRAND
CHEROKEE, OK 73728
WEDNESDAY, NOVEMBER 13TH, 2024
IMMEDIATELY FOLLOWING CDA MEETING**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

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CALL TO ORDER: MAYOR KOLBY ARNOLD

A. ROLL CALL—AMBER K. WILHITE, CITY CLERK

B. CONSENT AGENDA

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE MINUTES FROM OCTOBER 9TH, 2024, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

C. ITEMS REMOVED FROM CONSENT AGENDA

D. ORDINANCES

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE ORDINANCE 2024-06, AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED BENEFIT PLAN FOR THE CITY OF CHEORKEE & CHEROKEE DEVELOPMENT AUTHORITY, OKLAHOMA BY ADOPTING A REVISED AND RESTATED RETIREMENT PLAN; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF CHEROKEE & CHEROKEE DEVELOPMENT AUTHORITY, OKLAHOMA; PROVIDING FOR PURPOSE AND ORGANIZATION; PROVIDING FOR DEFINITIONS; PROVIDING FOR ELIGIBILITY FOR EMPLOYER AND EMPLOYEE CONTRIBUTIONS; PROVIDING FOR ACCOUNTING, ALLOCATION, AND VALUATION; PROVIDING BENEFITS; PROVIDING FOR REQUIRED NOTICE; PROVIDING FOR AMENDMENTS AND TERMINATION; PROVIDING FOR TRANSFER TO AND FROM OTHER PLANS; CREATING A RETIREMENT COMMITTEE AND PROVIDING FOR POWERS, DUTIES, AND RIGHTS OF RETIREMENT COMMITTEE; PROVIDING FOR PAYMENT OF CERTAIN OBLIGATIONS; PROVIDING FOR DURATION AND PAYMENT OF EXPENSES; PROVIDING FOR EFFECTIVE DATE; PROVIDING FOR VESTING SCHEDULES; PROVIDING FOR A FUND TO FINANCE THE SYSTEM TO BE POOLED WITH OTHER

INCORPORATED CITIES, TOWNS AND THEIR AGENCIES AND INSTRUMENTALTIES FOR PURPOSES OF ADMINISTRATION, MANAGEMENT, AND INVESTMENT AS PART OF THE OKLAHOMA MUNICIPAL RETIREMENT FUND; PROVIDING FOR PAYMENT OF ALL CONTRIBUTIONS UNDER THE SYSTEM TO THE OKLAHOMA MUNICIPAL RETIREMENT FUND MANAGEMENT AND INVESTMENT; PROVIDING FOR REPEALER AND SEVERABILITY; ADOPTING THOSE AMENDMENTS MANDATED BY THE INTERNAL REVENUE CODE; AND DECLARING AN EMERGENCY.

2. CONSIDER AND VOTE TO APPROVE OR DENY DECLARING ORDINANCE 2024-06 AS AN EMERGENCY.

E. RESOLUTION

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE RESOLUTION 2024-14, A RESOLUTION OF THE MAYOR AND CITY COMMISSIONERS OF THE CITY OF CHEROKEE, OKLAHOMA, NOTIFYING THE SECRETARY OF THE ALFALFA COUNTY ELECTION BOARD THAT THERE WILL BE A NO PARTISAN GENERAL ELECTION FOR THE ELECTION OF CERTAIN ELECTED OFFICIALS ON TUESDAY, APRIL 1ST, 2025; PROVIDING FOR THE DATES OF THE FILING PERIOD FOR SUCH GENERAL ELECTION, THE OFFICES TO BE FILLED AT SUCH GENERAL ELECTION AND THE QUALIFICATIONS FOR OFFICE.

F. REPORTS OF DEPARTMENTS, BOARDS, OR COMMITTEES

1. OCTOBER 2024 FINANCIALS PRESENTED BY RS MEACHAM CPA.
2. MANAGER'S REPORT.

G. BUSINESS

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE 2025 COUNCIL MEETING SCHEDULE.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE 2025 OBSERVED HOLIDAYS FOR THE CITY OF CHEROKEE.
3. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE 2025 MUNICIPAL COURT MEETING DATES.
4. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE AIRPORT PAY REQUEST NUMBER 1 IN THE AMOUNT OF \$81,746.65, PAYABLE TO CONTECH, INC. FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.
5. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE AIRPORT PAY REQUEST NUMBER 2 IN THE AMOUNT OF \$407,965.29, PAYABLE TO CONTECH, INC. FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.
6. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE AIRPORT PAY REQUEST NUMBER 3 IN THE AMOUNT OF \$29159.30, PAYABLE TO CONTEC, INC. FOR SERVICES RELATED TO THE RECONSTRUCT TERMINAL APRON AIP 3-40-0016-016-2024 AND 3-40-0016-017-2024 PROJECT.

- H. NEW BUSINESS (IN ACCORDANCE WITH SECTION 311 (9) O.S. TITLE 25
- I. REMARKS AND INQUIRIES BY THE GOVERNING BODY MEMBERS.
- J. THE NEXT SCHEDULED MEETING WILL BE HELD ON DECEMBER 11TH, 2024.

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